ANNOUNCEMENT ABOUT THE ONLINE SUPPORT AVAILABLE FOR PARTICIPANTS

Guidelines and schedule for the use of the Scientix Online Meeting Room

We are inspired by the creativity, attention, resourcefulness and commitment shown by all educators and we would like to bring to everyone's attention that Scientix will facilitate the online activities that will take place remotely during the 2020 STEM Discovery Campaign.

In an effort to contribute to their mission and facilitate every prospective participant, **Scientix will provide its Scientix Online Meeting Room service** to every teacher, educator, researcher, librarian and project coordinator that wishes to organize an online activity, webinar or event.

When

Staring from Wednesday 17 March until Thursday 30 April the Scientix Online Meeting Room will be at your disposal.

How to book the online meeting room

As a first step we invite you to check the calendar of the online meeting room, available through this link: http://www.scientix.eu/online-meeting-room. If the time slot of your preference is available, you can click on the blue button and access the registration form of the Scientix Online Meeting Room, fill it in and submit.

BOOK A MEETING IN THE SCIENTIX ONLINE MEETING ROOM HERE

Conditions for the use of Scientix Online Meeting Room

- The SOMR will remain available every week during working days (Monday-Friday) starting **Tuesday 17 March 2020** until **Thursday 30 April 2020.**

- You can **schedule an activity between 8:00 AM and 20:00 CET (Brussels time)**. If you are uncertain about the difference between time zones please use this [online tool](). As a reminder, please check the [calendar]() frequently.

- There is the possibility to book the room for **sessions that will last for up to 60 minutes**.

- Please consider that there has to be a **30' gap between different sessions**. The calendar is updated frequently so you will be able to check that.

- The sessions will be **recorded to ensure that we have proof of the activity**. If your audience is students below the age of 18, please clearly mention in the **description field of the registration form** that it is a **private session**. Following, **we are going to share the recording with you and delete it from our system**.

- You **will be assisted during the session** with a member of the Scientix team who will provide tech support during your event. In order to respect the privacy of the meeting, we **will only provide tech support, but we will not intervene or share any content** of the sessions.

- Following your registration, **a confirmation email** will follow where you will be provided with instructions about your sessions and the next steps that you need to take in before organizing your online event.

If you have any questions about the SOMR please contact Eleni Myrtsioti: [eleni.myrtsioti@eun.org]().